



MINUTES

Trustee Meeting

July 18, 2018, 4pm

Miles residence.

Present:

Trustee Chair Dale Gregory, Trustee Bryan Miles, Trustee John Revitt, Operator Courtney Robertson, Administrator Janine Reimer.

1. **Approval of the Agenda** Moved B.Miles. 2nd J.Revitt. Carried.

2. **Approval of the Minutes**

2a. June 28 meeting re SCADAX and Asset Renewal Moved J.Revitt, 2nd B.Miles. Carried.

2b. June 11 Trustee Meeting Moved J.Revitt, 2nd B.Miles. Carried.

2c. June 11 In Camera Meeting Moved J.Revitt, 2nd B.Miles. Carried.

3. **Drinking Water Protection Bylaw**

The trustees considered whether or not the Summer Information Meeting should ask for input to the bylaw. It was decided that the current draft-12 would not be open to suggestions, as the trustees had completed their due diligence. The bylaw had already gone through many people, including the Environmental Health Officer and the lawyers.

The operator had concerns about SSID not being able to legislate maintenance of sewerage systems, nor having any recourse when systems are not maintained. Trustee Miles said that it is the Drinking Water Officer who has to address those issues, and SSID cannot intervene.

Chair Gregory said that lot owners are entitled to an explanation of where the money has been spent on this project. Trustee Miles said a timeline had been put together at some point. The administrator said it had not been updated in a while.

The trustees discussed sections of draft-12 of the bylaw, as written by the lawyers, and did not make changes to the document.

The administrator read aloud lawyer Robin Phillips' comments from a July 16 email, which provided rationale for a bylaw as opposed to a Best Practices document. The trustees said the lawyer's comments would be useful in communications to lot owners.

.....Administrator to forward the lawyer's comments to the Chair

Chair Gregory asked the administrator to forward to him the DWO's written comment that he could deny a permit.Administrator to forward the DWO comments to the Chair

The trustees completed first and second readings of draft-12 of the bylaw, and instructed the

administrator to post the bylaw to the website. Administrator to post bylaw to the website

4. Summer Meeting

The administrator reminded the trustees that the Meter Reader is willing to distribute notices to every door on July 31. Trustees decided that since a public hearing is no longer required, nor is a public notice required, the email notice and a sandwich board sign would suffice.

Trustees agreed that 2 sandwich boards could be purchased for the summer meeting notice, as these boards are required anyway for emergency preparedness, as recommended by the operator.
.....Administrator to get 2 sandwich boards for summer meeting notice

The operator said she would update her Operator's Report delivered at the AGM in April.

The trustees said the administrator should review the bank balances, and let the attendees know the outstanding taxes.

Trustees confirmed that the meeting name should be changed to correctly identify it as an "Information" meeting, not a "General" meeting.
.....Administrator to change name of meeting on the email invitation

Chair Gregory said he would present a summary of the bylaw process to date.

5. Generator Enclosure Update

Trustee Miles explained that the contractor had had a family issue that required he leave the project for a couple of weeks, resulting in a delay of the project. The chain link is still not on site, and the floor must be refinished as it could be slippery when wet. He said there would be a site meeting with the electrician the next day [July 19].

Trustee Miles said the electrician is uncertain whether SSID can automate the switch from generator-1 to generator-2. The operator said we'd need a battery pack and solar panel to make it work.

The operator said that she had not yet run the new generator under load, but will. Trustee Miles said it just requires plugging in the 3 heaters. The administrator said that the load may need to be calculated as per the spec sheet submitted to the electrician.

..... Administrator to send electrical spec sheet to Trustee Miles for reference

6. Nitrates in the GPZ

Operator Robertson suggested that an easement in the Nature Trust land at mid-island might be a suitable spot for a well that would be less impacted by nitrates, and could be considered if nitrates were to rise further at the current well lot. Trustee Miles said that we would first have to redefine Savary Shores in the Letters Patent.



The administrator said that lot owners may want to know how much a Professional would cost to provide the certification as required in the bylaw Administrator to get quotes from Professionals

Chair Gregory said lot owners will want to know what SSID is doing about existing systems. There was discussion by the operator and trustees about what activities are typically required in a maintenance plan. Trustees agreed that a Best Practices document for the whole District should be developed and posted to the website.

..... Administrator to provide an outline for future discussion

[At this point, C.Robertson and J.Reimer exited the meeting.]

7. Motion to Move in Camera Moved B.Miles, 2nd J.Revitt. Carried.

Community Charter s.90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

Trustees rose from In Camera and reported that they'd dealt with a question about employees.

8. Next Meeting.

Summer Information Meeting, 1:30pm August 5 2018, the Hacienda.

9. Adjournment Moved Chair Gregory.

5:47 pm