

## MINUTES

### Trustee / Admin Meeting

10 am July 19, 2022

at SSID 2785 Vancouver Blvd, Savary Island

Present:

Trustee Chair Bryan Miles, Trustee John Revitt, Trustee Emer Dubois, Administrator Janine Reimer, Electrical Consultant Neil McLean.

1. **Approval of the Agenda**..... Moved J.Revitt, 2nd E.Dubois. Carried.
2. **Approval of the Minutes**
  - 2a. Trustee meeting June 16..... Moved J.Revitt, 2nd E.Dubois. Carried.
  - 2b. Trustee meeting June 16 In Camera ..... Moved J.Revitt, 2nd E.Dubois. Carried.
3. **Consultant's Report** ..... Neil McLean  
Electrical Consultant Neil McLean had been invited to speak on ideas for addressing the generators' night-time disturbance to the neighbouring lot.

The Chair introduced the discussion with recent decibel readings from the front and back of the walled enclosure housing generator-1. At the road-facing side, the generator-1 startup sound measured 53 db immediately adjacent to the building, and at the neighbour-facing side measured 64 db.

Neil presented two ideas for avoiding generators running in the night. One idea was to trigger generator-1 to pump water 1.5 hours before the start of quiet time, so that the tanks would be full and less likely to call for water during the night. There would be a risk of overflowing the system if the tanks were already close to full before the nightly pumping, unless a 2nd float switch were installed to shut off the pumping.

The discussion moved to considerations for a barrier or shroud across the back of the generator-1 enclosure, or the use of baffling to cancel sound, and venting on the opposite side of the enclosure. It was noted that generator-1 noise escapes through the air intake and exhaust pipe, and that the large fan is also audible. It was suggested that the trailer and contents be turned around. Neil commented that continuous sound can be ignored, but a change in sound will be noticed.

Returning to the idea of triggering a pumping cycle before quiet time, the trustees agreed it could be acceptable if emergency water were not cut off, and Neil agreed that would not be necessary. It would however require a radio signal to get the message from the new float switch to the generators.

Neil's second idea was to install a 10-kilowatt-hours battery bank and 3-phase inverters capable of 2 hours pumping. The batteries would be charged by the generators during pumping in the non-quiet time. The generators could be turned off at night, with the batteries powering the pumps if

needed. This idea would be more expensive than the first. The Chair noted that it would be a step in the direction of a solar system. He asked that Neil provide some costs for further consideration by the trustees. Neil agreed, and left the meeting at 10:23am.

**4. In Camera**

**Motion**

THAT the meeting move in camera ..... Moved J.Revitt, 2nd E.Dubois. Carried.  
The trustees later came out of in camera, having discussed 2 issues.

**5. Power Washer..... Trustee Dubois**

Trustee Dubois proposed that a power washer be purchased instead of rented. She had researched the cost of a power washer and found it to be not much more than the cost to rent one for the 4 days needed each year to clean the buildings, water tanks, and cement pads. Chair Miles had also priced them out and found a \$649.00 battery-operated power washer by Ryobi that came with 2 batteries compatible with SSID’s other Ryobi equipment. Either the Chair or operator could pick it up at HomeDepot on their next trip through Courtney.

**Motion**

THAT the administrator purchase the Ryobi battery-operated power washer.  
..... Moved E.Dubois, 2nd J.Revitt. Carried.

**6. Administration Report..... J.Reimer**

**6a. Bank and reserve funds at July 14**

The administrator noted the reserve expenditures budgeted for 2022 had been spent on the hydrant installations as planned, and that the funds in the bank should be adequate to the end of the year.

**6b. Communications with Rachel Blaney’s office**

The administrator said she had been unsuccessful in getting Rachel Blaney’s assistant in Powell River to accept the concept of a grant fund dedicated to GHG reduction, although the federal NDP has 50 percent GHG reduction as a target. She had also emailed the assistant asking if it might be possible to speak to Rachel Blaney directly. There being no email reply as yet, the administrator would now write to Nicholas Simons, as discussed last meeting.

**6c. AGM**

**(i) Arrival for setup / prep.**

The trustees agreed to be at the storage shed at 1pm August 31 for set up of tables and chairs.

**(ii) Chair’s Report.**

The Chair summarized the points he would address in his report.

**(iii) Operator’s Report.**

Trustee Revitt agreed to read aloud the Operator’s Report, as Kerby would still be on vacation that day.

**(iv) Financials 2021 and second quarter 2022.**

The trustees suggested that the administrator topline the major considerations, like the reserve fund expenditures, and the major expenses. The administrator said she would write out her presentation for review by the trustees before the AGM.

..... Administrator to send her report to trustees

**(v) Old Hydrants.** The trustees agreed that whoever should want either or both hydrants could take them, with an agreement that the hydrants cannot be situated at any roadside, and that they would have to be off the SSID well lot before the end of August.

**(vi) Election procedures.** The trustees discussed the criteria for running and voting. The administrator said she would prepare the ballots.

**7. Trustee Reports**

**7a. Calendar of Events.**

There was nothing new to discuss.

**8. Next Meeting** ..... Trustee Meeting July 31 post-AGM  
..... Operations Meeting September date to be determined

**9. Adjournment**