



MINUTES

Trustee Meeting

Thursday, April 28 2022, 4:30 pm

Via Zoom

Present:

Trustee Chair Bryan Miles, Trustee John Revitt, Trustee Emer Dubois, Administrator Janine Reimer, Consultant Neil McLean.

1. **Approval of the agenda** Moved J.Revitt, 2nd E.Dubois. Carried.

2. **Grant application budget**

The trustees and Neil reviewed the revised budget line by line, and made minor revisions. A final grant request of \$444,000 was agreed for submission.

3. **Grant application summary**

The trustees and Neil reviewed the summary line by line, and revised throughout. Carbon savings in percentage and tonnes were calculated and added to the summary.

..... Administrator to send to all a preview of the submission email early Friday April 29.

..... Administrator to email the final submission to Linda Greenan by 1:00 pm Friday April 29.

4. **Next Meeting** to be determined.

5. **Adjournment**moved B.Miles.

5:51 pm