



MINUTES

Trustee Meeting

Thursday April 21, 4:30 pm
Via Zoom

Present:

Trustee Chair Bryan Miles, Trustee John Revitt, Trustee Emer Dubois, Operator Kerby Fisher, and Administrator Janine Reimer

- 1. **Approval of the agenda** Moved J.Revitt, 2nd E.Dubois. Carried.
- 2. **Approval of the minutes**
- 2a. Operations meeting March 10, 2022 Moved J.Revitt, 2nd E.Dubois. Carried.
- 3. **Operations Report**K.Fisher
Included written report from weekend of March 12-13.

3a. Gate Valves

The gate valves had been exercised, and some had been very stiff.

3b. Flushing

Flushing had been done on 2 lines, and the water was good. There was discussion as to the volume of water used during a flush so as to reconcile with total water use, rather than the total usage implying a water loss. At present, the flush usage is not measured.

3c. Hydrants

The operator had circulated photographs of hydrants-11 and -3 taken during and after installation. He reported that the installations went well. He cautioned that the pressure lines were clustered under hydrant-3. He advised that SSID needs couplings to fix the 3-inch pipe if/when required.

.....Administrator to check inventory for couplings, and order if necessary.

3d. Generators

Generator-1 had been running well. Generator-2 was not in use at this time.

3e. Electrical report

No electrical issues to report. It was noted that the permit would run out in June.

3f. Air Release Valve covers

The operator reported that a 1-inch steel cover for the ARV on Manahan Road would be about 1,000 pounds, and a 3/8-inch cover would be 200 pounds at \$565.00, and would require a machine for installation. Trustee Dubois noted that such weight would restrict SSID access when necessary. The operator said he was also considering wood or concrete. The Chair asked that a decision be made before the next meeting, and that the cover be built before summer.

..... Operator to build or buy the ARV cover before June

3g. Leak at lot-142

The operator had not yet had a chance to look at the leak, which was reportedly small. Chair Miles had looked at it, and said it could be a failing curbstop. The operator noted that maintenance staff had found another leak as well. Both would be addressed on the next operator visit.

..... Operator to fix leaking curbstops.

3f. Connection parts

The administrator noted an inconsistency in the 1/2-inch reducing tees supplied by SSID for new connections, versus the standard 3/4-inch pipe to dwellings, as per plumber Al Stepaniuk. It was agreed that SSID should supply the standard size.

..... Administrator to order reducing tees in standard size.

3g. Valve Box Cover

The operator said he had asked maintenance staff Jake Banting to rebuild the valve cover at the lower tank, and that he had purchased tools for SSID that would be of use on this project.

..... Administrator to issue work order to maintenance staff.

4. Motion THAT the committee move in-camera.....Moved B.Miles.
The committee rose from in-camera to conclude the meeting.

5. Annual system review

The administrator said that Environmental Health Officer Jack Davidson had toured SSID’s system that day April 21, and was pleased with the operations, testing, and water quality. He had asked about emergency procedures in the event of a pipe break, and the administrator had said that EOCP operator Ken Taylor had agreed to step up, should Kerby not be available. Chair Miles added that Kerby could also coach repairs over the phone. The operator said he would discuss further with Jack Davidson. Operator to contact J.Davidson regarding emergency pipe repair.

6. Next Meeting 10am Mon Apr 25 to finalize grant application.

7. Adjournment.....Moved B.Miles.
Adjourned 5:45 pm.