



**MINUTES**

**Trustee Meeting**

10:03 AM Thursday June 30, 2023  
via Zoom

Present: Trustee Chair Emer Dubois, Trustee Bryan Miles, Trustee Lee Davis, Administrator Janine Reimer

**1. Approval of the Agenda**

**2. Approval of the Minutes**

- 2a. Trustee Meeting April 26 2023..... Moved B.Miles, 2nd L.Davis. Carried.
- 2b. In Camera Meeting May 9 2023..... Moved L.Davis, 2nd B.Miles. Carried.

**3. AGM Planning**

**3a. AGM Draft Agenda**

Trustee Davis advised that she now had a probable conflict with July 30, so might not be able to attend the AGM. She said she would prepare the Bylaw Report for the Chair to present.

..... Trustee Davis to send Bylaw Report to Trustee Dubois.

**3b. Notice of AGM**

The Chair said the Notice of AGM should be revised to indicate 2 trustee vacancies, as she would be stepping down at the AGM. She also requested that a BC Election link be included. The trustees discussed a possible candidate for the 1-year vacancy. The Chair said she would nominate Bryan to take on another 3-year term. .... Administrator to revise Notice of AGM.

**3c. Finance Report**

The administrator said she would deliver a summary of capital expenditures, revenue, and operating expenses, with attention to any notable increases from last year. She had not yet finalized the 2nd quarter budget, so would do so via email for trustee review, before the AGM.

..... Administrator to email 2nd quarter budget to trustees.

**3d. Complaint Report**

**3d (i) Expense options**

The administrator said she would have to revisit the 2 options proposed by the electrical consultant, to consider additional expenses not yet included, so as to provide figures for presentation, and would send the updated figures to the trustees for review, before the AGM.

..... Administrator to email updated options figures to trustees.

The trustees discussed the importance of not disabling the generators completely at night, as they were required for firefighting, and noted it was impractical to assume someone would be readily available and knowledgeable to override electrical programming in the event of fire.

**3d (ii) Legal report**

The trustees discussed whether it would be appropriate to reply to the complainant’s lawyer before or after the AGM, if at all. They decided to first take note of the community response to the topic at the AGM. They also requested that a bulletin be posted now regarding measures already taken to remove generator-2 from daytime use.

..... Administrator to post bulletin regarding generator-2

**3e. Trustee remuneration**

Trustee Miles said there would be a Motion at the AGM for a stipend to trustees. The trustees considered what amount would recognize the time investment and minor expenses incurred but not claimed. It was suggested that \$50 per month might be appropriate for attending meetings and responding to internal communications.

**4. Next Meeting** .....AGM 10:30AM Sunday July 30

Trustee Miles suggested that rather than meeting on the SSID site, the Hacienda should be booked so as to be prepared for weather. The trustees agreed, and gave Aug 6 as an option if July 30 should be unavailable.

..... Administrator to book Hacienda

**5. Adjournment**..... E.Dubois

11:23 AM